

SCHOHARIE COUNTY CLASSIFICATION SPECIFICATION

Class Title: **Public Health Technician**

Jurisdictional Class: **Competitive**
Date Adopted: **unknown**
Date Revised: **6/9/00; 7/20/00; 12/05/08**
Jurisdictions: **County, Villages, Schools**
Union Status: **CSEA (county)**
Pay Grade: **11**

DISTINGUISHING FEATURES OF THE CLASS: A Public Health Technician performs sub-professional environmental health activities. The work is routine involving responsibility for making inspections and completing tasks in the environmental health program of any municipal health department. The work involves gathering information for use by the Director of Environmental Health, Public Health Engineers and Public Health Sanitarians in determining compliance with local and state sanitary code requirements. Depending upon assignments, the work is performed under the general or direct supervision of a technical superior who reviews reports and provides advisory assistance when necessary. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Performs routine and follow-up inspections of regulated facilities to determine compliance with local and state sanitary code requirements (water supplies, food service establishments, children's camps, temporary residences, bathing facilities, mobile home parks, public and mass gatherings); Investigates concerns and provides technical assistance regarding individual water supplies and sewage disposal systems; collects and submits water samples for analysis; performs sanitary surveys; Performs soil percolation tests; prepares design of individual sewage disposal systems; inspects systems for compliance with local sanitary code requirements and state guidelines; issues certificates of completion;
Collects and submits rabies specimens for analysis; investigates potential rabies exposures;
Performs routine and follow-up inspections of nuisances which may affect public health (such as refuse disposal, mosquito and fly breeding places, rodent harborages and related matters); Investigates concerns related to environmental/occupational health issues (indoor air quality, lead hazards, chemical emergencies, hazardous waste disposal sites, tobacco regulation compliance); Collects and submits environmental samples for analysis;
Prepares written reports of investigations and findings and time/activity reports; and
Performs other specific tasks related to above matters as required.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of acceptable compliance with provisions of the State Sanitary Code related to the above establishments and matters; Working knowledge and understanding of the basic principles and practices related to proper environmental health inspection of the establishments and matters mentioned above; Ability to establish and maintain cooperative relationships with the public; Skill in inspection techniques; Good observation skills; and Good judgment, mental alertness, firmness, and tact.

Last Reviewed: 12/5/08
Last Updated: 6/9/00; 7/20/00; 12/05/08
Reviewed By: VE
Last Reallocated: n/a

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MINIMUM QUALIFICATIONS:

A public health technician must possess an associate degree from a regionally accredited;
Or New York State-registered college or university or have completed 60 credit hours, with a minimum of 15 credit hours in the natural sciences, of which not more than six (6) credit hours may be in the applied sciences, and have satisfactorily completed a public health training course approved by the State Health Department within two (2) years of appointment..

SPECIAL REQUIREMENT:

This class requires extensive travel. Incumbents will be required to possess a valid, appropriate level, New York State operator's license, or otherwise demonstrate the ability to meet the travel needs of the job.